

About me

(tick all that apply)

☐

I am a known CO₂ retainer

☐

I have an Advance Care Plan

☐

Long-term home oxygen and flow rate:

Remember

- Keep your action plan up to date
- Make sure your inhalers aren't empty or expired
- Take your medications as prescribed
- Regularly check your inhaler technique with your healthcare practitioner

Tips for managing your breathlessness

Scan this QR code for a guide on managing your breathlessness.



My breathlessness plan



1. Stop what you are doing



2. Find a resting position



3. Use your fan, or the breeze



4. Begin your preferred breathing technique for 2-3 minutes

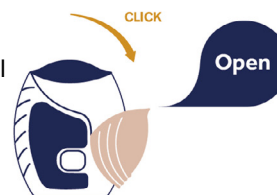
If you are still feeling breathless, follow your **Action Plan** on the next page.

Using an Ellipta inhaler

Only open the mouthpiece cover if you are about to take a dose. If you open and close the cover without inhaling the medicine, the dose will be lost.

1. OPEN cover to prepare a dose

- Slide the mouthpiece cover down until you hear a 'click' (the dose counter window will count down one number).
- Hold the inhaler away from your mouth and breathe out fully.



2. INHALE your medicine

- With your head in a neutral position and chin up, put the mouthpiece between your lips, and close your lips firmly around it.
- Take one long, steady, deep breath in through your mouth. Hold this breath for at least 3-4 seconds.



3. CLOSE the inhaler

- While holding your breath, remove the inhaler from your mouth.
- Breathe out slowly and gently, away from the inhaler.
- Slide the cover over the mouthpiece to close the inhaler.



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COPD

(Chronic Obstructive Pulmonary Disease)

Action Plan

This COPD Action Plan belongs to:

Name _____

Healthcare
practitioner

Date of plan _____

Healthcare
practice phone _____**Know your COPD symptoms...****Know when and how to take your medicine...****NORMAL FOR ME****When I am well my 'normal' is:**

- I have a usual amount of cough/sputum
- I can do my usual activities
- I can walk metres/km
- Oxygen saturations % breathing room air

 [name] puffs every
morning puffs every
night [name] puffs every
morning puffs every
night**Reliever:** [name] puffs when
you need it to
relieve your
symptoms**I'M UNWELL****These signs suggest my COPD is worse:**

- I am more breathless
- I need my reliever medicine more often
- I am more tired/fatigued
- I am losing my appetite
- I may have a fever (hot/cold flushes, temperature)
- I may have more sputum

What should I do?

- Breathing control techniques – scan QR code on back page
- Rest more
- Sputum clearance
- Take reliever inhaler regularly (for example every 4 hours)
- Make an appointment to see my Primary Health Care team within 3 days

**Start
Prednisone:** mg for days**If I have all of the following symptoms it is a
sign of a chest infection:**

- There is an increase in the amount of sputum
- My sputum has changed to a darker colour
- I am more breathless than usual

Start antibiotics for signs of a chest infection: [name] times per day for days**I'M VERY UNWELL****I am becoming more unwell if:**

- I am getting worse despite the extra medicines

OR

- I am no better 48 hours after taking prednisone

What should I do?

- Breathing control techniques – scan QR code on back page
- Rest more
- Sputum clearance
- Phone my Primary Health Care team to make an urgent appointment today or go to After Hours Medical Centre

Important: See a healthcare practitioner today**Other instructions:**
EMERGENCY**I'm extremely unwell**

- I am very breathless
- I am not getting any relief from my reliever medicine
- I am scared
- I may be unusually confused or drowsy
- I may have chest pain

What should I do?

- **Dial 111 for ambulance** or press your medical alarm button
- Take extra reliever as needed until the ambulance arrives
- Breathing control techniques

Plan prepared by _____

Next review date _____

Signature _____